

## 2025-11-18 Municipal Council

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Minutes of the regular session of Municipal Council held on Tuesday, November 18, 2025, at 10:00 a.m., at the Municipal Administration Building, 752 St. George St. Annapolis Royal, NS.

**Roll Call**

- District 1 – Karie-Ann Parsons-Saltzman, present
- District 2 – Jesse Hare, present
- District 3 – Dustin Enslow, Deputy Warden, present
- District 4 – Charles “Chuck” Cranton, present
- District 5 – Lynn Longmire, present
- District 6 – Jon Welch, present
- District 7 – Ted Agombar, present
- District 8 – Nile Harding, present
- District 9 – Gail “Gidget” Oxner, present
- District 10 – Brian “Fuzzy” Connell, present
- District 11 – Diane Le Blanc, Warden, present

Also Present: CAO Rob Frost; Deputy Clerk Kelly Kempton; Director of Planning and Inspection Services Linda Bent; Manager of Planning Barbara Boateng; Director of Municipal Operations Paula Bromley; Deputy CAO Dawn Campbell; Development Officer Ali Comeau; Manager of Protective Services Cheryl Mason; Manager of Information and Technology Ben Olsen; Director of Finance Paul Wills.

**Disclosure of Interest**

None

**Order of the Day**

Approved as circulated

**Minutes**

Re: 2025-10-21 Regular Council Minutes

Approved, no errors or omissions

**COMMITTEE OF THE WHOLE RECOMMENDATIONS**

Re: SR2025-100 Department of Natural Resources Easement Agreement

**Motion 251118.01 Department of Natural Resources Easement Agreement**

To authorize the Warden and Clerk to sign an Easement Agreement over Crown Lands between Deep Brook and Cornwallis Park for access to the Municipal Sanitary Sewer System. The agreement is between the Province of Nova Scotia represented by the Department of Natural Resources and the Municipality of the County of Annapolis, pursuant to the recommendation of Committee of the Whole.

Moved: Councillor Parsons-Saltzman

Seconded: Deputy Warden Enslow

Motion carried

Re: SR2025-102 Policy 136 Municipal Investments

**Motion 251118.02 Policy 136 Municipal Investments**

To approve *Policy 136 Municipal Investments*, seven-day notice given on November 10, 2025.

Moved: Councillor Oxner

Seconded: Councillor Cranton

Motion carried

Re: SR2025-105 Community Solar Program

**Motion 251118.03 Community Solar Program**

To provide a conditional letter of support to 4650800 Nova Scotia Limited in support of their application to the Province of Nova Scotia for a Community Solar Project on lands of PIDs # 05148788, and 05200464, Granville Street, Bridgetown, Annapolis County, in accordance with the recommendation of Committee of the Whole

Moved: Deputy Warden Enslow

Seconded: Councillor Longmire

Motion carried

Re: SR2025-106 Policy 106 Municipal Traffic Authority

**Motion 251118.04 Policy 106 Municipal Traffic Authority**

To approve *Policy 106 Municipal Traffic Authority*, seven-day notice given on November 10, 2025.

Moved: Councillor Agombar

Seconded: Councillor Harding

Motion carried

Re: SR2025-107 Policy 137 Respectful Workplace

**Motion 251118.05 Policy 137 Respectful Workplace**

To approve *Policy 137 Respectful Workplace*, seven-day notice given on November 10, 2025.

Moved: Councillor Welch

Seconded: Councillor Parsons-Saltzman

Motion carried

Re: SR2025-108 Policy 130 Occupational Health and Safety

**Motion 251118.06 Policy 130 Occupational Health and Safety**

To approve *Policy 130 Occupational Health and Safety*, seven-day notice given on November 10, 2025.

Moved: Councillor Parsons-Saltzman

Seconded: Councillor Oxner

Motion carried

**New Business**

Re: SR2025-110 S2 Building Bylaw – final reading

**Motion 251118.07 S2 Building Bylaw - final reading**

To give final reading to S2 Building Bylaw, first reading having been given on October 14, 2025.

Moved: Councillor Longmire

Seconded: Councillor Welch

Motion carried

**Council Motion Tracking List (July, September, October)**

Reviewed for information

**Councillor Comments**

*District 1* – Councillor Parsons-Saltzman extended greetings from District 1. She mentioned that the Wilmont and Area Neighborhood Watch meetings are held on the first Monday of each month. She stated that at the last meeting a presentation was given on information regarding the Nova Scotia Guard which has approximately 2500 volunteers. Councillor Parsons-Saltzman noted that registration is now open for the four 4-H clubs within Annapolis County. She attended the Remembrance Day service at the NSCC in Middleton. She wished to thank all the volunteers within the County.

*District 2* – Councillor Hare extended greetings from District 2. He encouraged residents to attend the Port George Jam Sessions held every Monday evening. He noted that they would be holding their last breakfast of the year in December and the AGM is scheduled for November 19, 2025, at 7:00 pm.

*District 3* – Deputy Warden Enslow attended the Remembrance Day service in Bridgetown. He noted the Bridgetown Walk Program is held every Wednesday at 10:00 am. The walkers begin at the library and walk around the town. Deputy Warden Enslow stated that Friday, December 5, 2025, “Light Up the Town” would be held in Bridgetown. He noted the donated tree would be decorated by the students from the local school. He commented that the parade of lights would be followed by fireworks. Deputy Warden Enslow mentioned the next Lion’s breakfast would be held at the Legion on December 6, 2025.

*District 4* – Councillor Cranton extended greetings from District 4. He encouraged everyone to practice winter safety. Councillor Cranton attended the annual firefighters’ banquet at the Annapolis Royal Volunteer Fire Department. He also attended the Remembrance Day service at the Clementsport Legion. He noted the positive community involvement during a meeting he attended at the Lower Granville Hall along with Councillor Longmire. Councillor Cranton was pleased to see the temporary water relief program Annapolis County is offering. He thanked staff for all their work. He noted the following upcoming events:

- Craft sale at the Granville Centre Hall on November 29, 2025
- Craft & Bake sale at the Moschelle Community Hall on November 29, 2025
- Coffee with your Councillor on December 11, 2025, at the Round Hill Community Hall

*District 5* – Councillor Longmire extended greetings from District 5. She was honored to represent Annapolis County at the Nova Scotia Federation of Municipalities Fall Conference. She commented on how wonderful it was to come together with other municipalities to talk about shared concerns. She mentioned the welcoming tour of the Legislature that was arranged by MLA Jill Balsler. Councillor Longmire stated the upcoming events and activities in District 5:

Young's Cove Community Hall (5407 Shore Road West)

- Monday Morning Coffee & Sweet Treat at 10:00 am
- Yoga Tuesday at 10:30 am
- Friday Night Jams at 7:00 pm
  - The last Friday of each month includes a potluck at 5:30 pm
- Craft Workshop on November 19, 2025, at 6:00 pm
- Christmas Craft Sale & Luncheon on November 22, 2025, 11:00 am – 3:00 pm

New Horizons Hall (1771 Granville Road)

- Monday Night Jam Sessions at 7:00 pm
- Bake Sale & Hot Dogs on November 22, 2025, 11:00 am – 2:00 pm
- Christmas Show & Lunch on December 6, 2025, at 7:00 pm

Lover Granville Hall (3551 Granville Road)

- Friday Morning Coffee & Sweet Treat at 10:00 am
- Yoga is returning soon
- Cats for Keeps 50/50 raffle draw on November 30, 2025
- Emergency Kit raffle on December 20, 2025
- Indoor Fitness Walking on Mondays & Thursdays at 10:00 am
- Mixed-Ability Tai Chi on Sundays at 5:00 pm

Councillor Longmire attended the Remembrance Day service at the Port Royal Legion, Annapolis Royal. She reminded residents to book their winter tire appointments. She encouraged everyone to stay safe and drive for the conditions.

*District 6* – Councillor Welch noted that the past month has been both busy and rewarding across District 6. He met several residents on a range of local issues. He thanked everyone who reached out and welcomed him into their homes and businesses. Councillor Welch stated that one of the highlights this month was the official opening of the new comfort station in Bear River. He mentioned this makes the village waterfront more accessible, welcoming and better equipped to serve both residents and visitors. He commented that this represents the culmination of a longer journey to bring a reliable source of portable water to the Annapolis County side of Bear River. Councillor Welch attended the Bear River Fire Department breakfast. Although he could not attend the County Volunteer Ceremony, he expressed his appreciation to all the volunteers who make our communities work. He noted the great attendance at the Clementsport Historical Committee's AGM. He enjoyed the monthly beekeepers' meetings at the Upper Clements Hall. Councillor Welch attended a meeting of the Southwest Nova Biosphere Region Association. He met with Eric Todd from Nova Scotia Health to discuss the strengths, needs and challenges faced in District 6. Councillor Welch attended the Remembrance Day service in Bear River. He mentioned the Creatures of the Night event held on November 2, 2025. He encouraged residents to support local artisans during the upcoming holiday season.

*District 7* – Councillor Agombar extended greetings from District 7. He felt honored to have served as councillor of District 7 for a full year now. He noted that the Nova Scotia Division 3 Girls High School Soccer Provincial Championship was held at the Bridgetown Sports Hub. He congratulated the Bridgetown girls on winning the bronze title. Councillor Agombar attended the Remembrance Day service at the Bridgetown Legion. He encouraged everyone to get out and support our local artisans at the many craft sales taking place within the County. He reminded residents to check the weekly activity calendar for the Bridgetown Legion as they host many events. Councillor Agombar stated that the annual “Bridgetown Light Up the Town” event kicks off on Friday, December 5, 2025, at 5:00 pm. He noted the following events:

- BRCS O2 craft and market sale to be held on December 5, 2025 & December 6, 2025
- Lion’s Big Breakfast on December 6, 2025
- Bake Sale at the West Paradise Community Hall December 6, 2025

He asked residents to support the Centrelea Community Hall Fund Raiser by purchasing their annual calendar. Details can be found in *The Reader*. He noted that on November 20, 2025 “Meet Your Chamber” would take place at the Bridgetown Legion at 6:30 pm. Councillor Agombar updated that the fall clean up at the Sports Hub has been completed. He mentioned that they have installed a solar power system in the new storage container.

*District 8* – Councillor Harding extended greetings from District 8. He encouraged everyone to get their snow tires on and to drive according to the road conditions. Councillor Harding attended the Remembrance Day service at the Port Royal Legion, Annapolis Royal. He noted the service was well attended and thanked the dedicated volunteers. Councillor Harding also attended the official opening of the Bear River Comfort Station. He commented that the comfort station is a real asset to the community with two fully accessible washrooms, an outdoor covered desk / stage area, large washing sink and an outdoor shower. Councillor Harding stated that Bear River Wintertide would be holding craft sales in the local area on November 22, 2025. He also noted the Memory Tree Lighting to be held at the Forester’s Hall in Clementsvale on November 27, 2025, at 7:00 pm.

*District 9* – Councillor Oxner extended greetings from District 9. She noted it has been a busy month with various committee meetings and following up on resident matters. She appreciated the temporary assistance with water as so many Annapolis County residents have been coping with dry wells due to the drought. Councillor Oxner was thankful for getting some much-needed rain; but, recognized that more is needed before winter sets in. Councillor Oxner expressed her pleasure in attending the Volunteer Recognition evening held at Beaver Creek in October. She noted the importance of volunteering within our communities. She attended the Remembrance Day service at the NSCC in Middleton. She attended the Nova Scotia Federation of Municipalities Fall Conference. Councillor Oxner encouraged residents to attend local craft fairs and support local businesses during the Holiday season. She noted that events could be found in *The Reader* and on social media.

*District 10* – Councillor Connell extended greetings from District 10. He attended the Volunteer Awards Ceremony at Beaver Creek. He encouraged everyone to get their snow tires on as the first snows are the most dangerous. Councillor Connell attended a Remembrance Day service in Springfield on the Sunday

prior to Remembrance Day. He also attended the service held at COGS for the Lawrencetown Legion. He noted that the guest speakers this year were a choir from CFB Greenwood. Councillor Connell has been helping in West Dalhousie this past month with cleaning up. He mentioned that Lawrencetown Health Center and Drug Store were having two additions added in preparation for a new doctor coming to the area in the new year. He encouraged residents to get a copy of *The Bridgetown Reader* as it is a good resource for local activities. He asked everyone to stay safe during the Christmas season.

*District 11* – Warden LeBlanc extended greetings from District 11. She noted that each month is full of activities in all the community halls. Warden Le Blanc attended the Annapolis Royal Fire Department Banquet. She noted that it is always a privilege to be with our first responders. She also attended the Remembrance Day service at the NSCC in Middleton and the Nova Scotia Federation of Municipalities Fall Conference in Halifax. Warden Le Blanc was present for the official opening of the Bear River Comfort Centre. She mentioned that the Three Rivers Community Centre is having a Breakfast with Santa on December 6, 2025, at 8:30 am. She encouraged residents to check the website for other activities. She asked everyone to be safe as snow season approaches.

**In-Camera (10:52 a.m.)**

To meet in-camera in accordance with Section 22(2)(g) of the *Municipal Government Act* (legal advice eligible for solicitor-client privilege).

Moved: Councillor Oxner

Seconded: Councillor Cranton

Motion carried

The meeting resumed at 12:00 p.m. with all councillors present as prior to the in-camera session.

**Order of the Day**

To amend the order of the day by adding Violation of the East End Land Use Bylaw as 6.2 under New Business.

Moved: Deputy Warden Enslow

Seconded: Councillor Oxner

Motion carried

**Re: Violation of East End Land Use Bylaw**

**Motion 251118.08 Violation of East End Land Use Bylaw**

That Municipal Council instruct the Municipal Solicitor to lay charges against PID # 05026950, Meadowvale resulting from violations of the East End Land Use Bylaw.

Moved: Councillor Longmire

Seconded: Deputy Warden Enslow

Motion carried

**Adjournment**

The Warden declared the meeting adjourned at 12:02 p.m.

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Warden

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Recording Secretary, Deputy Clerk